

ROCKY RIVER MUNICIPAL COURT

NOTICE TO VISITORS

The Rocky River Municipal Court (RRMC) continues to monitor the most current statements from the Centers for Disease Control and Prevention (CDC) and the Ohio Department of Health regarding Coronavirus Disease 2019 (COVID-19). RRMC is following recommended guidelines from public health officials.

It is with an abundance of caution to limit person-to-person contact that we make the following requests:

1. RRMC has resumed normal court schedules of arraignments, pre-trials and trials.
2. RRMC is scheduling all sessions in an effort to keep the number of individuals to a minimum as the day progresses. Therefore, your attention to punctual attendance would be most appreciated so the day flows as smoothly as possible.
3. **FACEMASKS ARE NOW MANDATORY** when coming to the Court. **The expectation is for the mask to be worn covering your nose and mouth for the duration of your stay with us. If you do not have one, a mask will be given to you.**
4. If you need to file something with the Clerk's Office, please utilize the following methods: EMAIL: CLERK@RRCOURT.NET OR FAX: 440-356-5613. If your filing requires a filing fee, please CALL the court with your credit card to make that payment.
5. If you need to make a payment to the court, we encourage you to utilize the ePayment functionality on our website, WWW.RRCOURT.NET, and that is available 24/7.
6. If you are unable to make that payment in full on the website, please feel free to **call the court at 440-333-0066** and payment can be made with a credit card over the phone. We are here 8:30 – 4:30 weekdays.
7. If you wish to pay by check, cashier's check or money order, please come to the Court and deposit your payment in the drop box outside our front doors in the right-hand column. We will mail you your receipt on the next business day.

If you have flu-like symptoms (fever, cough, shortness of breath), PLEASE call the Court, use the website or consider filing a continuance before coming to the court. We are taking temperatures prior to admitting individuals in to the Courthouse. You may be denied access to the courthouse and be asked to contact your healthcare provider for details on how to proceed with proper medical care.

All of these steps are being taken out of an abundance of caution to slow the spread of the virus and protect YOUR health, the health of courthouse staff and the community at large. Thank you for your help and cooperation.