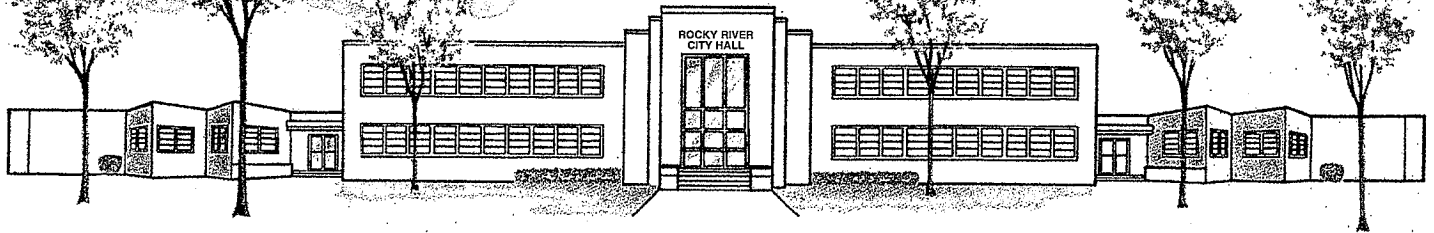


CITY OF ROCKY RIVER



21012 HILLIARD BLVD. • ROCKY RIVER, OHIO 44116 • (440) 331-0600

May 21, 2009

Appointed Attorney of the
Rocky River Municipal Court

The City of Rocky River recently obtained the capacity to make vendor payments by ACH (automated clearinghouse). To electronically receive payment for legal services deposited directly to your account, please complete the enclosed Authorization Agreement. Be sure to attach a voided check for checking accounts or a "spec sheet" from the financial institution for savings accounts. The City will mail a remittance advice to you when a payment has been made.

The recent test transaction processed by the City on May 8, 2009, was credited to the vendor's account on May 11, 2009.

You may contact me with questions.

Thank you.

Sincerely,

s/Michael A. Thomas

Michael A. Thomas,
Director of Finance

Enclosure